

## CO-OPTEX REGIONAL OFFICE, MUMBAI

THE TAMILNADU HANDLOOM WEAVER'S COOPERATIVE SOCIETY LTD., (Co-optex) a leading Handloom Textile Organization from South India having its Regional Office at Mumbai, invites applications for appointment of Junior Assistant from eligible candidates.

### **POST: JUNIOR ASSISTANT**

Qualification	Any Degree with Diploma in Co-operative Management (or) Co-operation as a special subject in the degree.  Candidates should have passed the SSLC (X STD) or Intermediate course in Hindi / Marathi language. Preference will be given to those who have passed Type Writing (English & Local language) and MS Office.
Age	18 – 33 (preferably below 30 years)
Scale of Pay	Rs.4250 - 20200 (Gross Salary Rs.11,000/- (Approximately) including PF, Gratuity etc).
No. of posts	2

Interested candidates should send the complete application as per the format given below along with attested copies of testimonials with latest Passport size photograph duly affixed, on or before 08.05.2015 (5.45 PM) to the address given below by **superscribing on the cover as "Application for the post of Junior Assistant."**

**The Regional Manager,  
Co-optex Regional Office (TNHWCS Ltd)  
No.204, UDYOG MANDIR  
No.2, 7 – C, PITAMBER LANE, MAHIM (WEST),  
MUMBAI  
Pincode – 400 016.**

Interview Date, Time and Venue will be informed separately.  
The Management reserves the right to cancel or reject any application without assigning any reason whatsoever.

REGIONAL MANAGER

## APPLICATION FOR THE POST OF JUNIOR ASSISTANT

Affix recent  
passport size  
photo

1.	Name (As per Certificate)	
2.	Father/Husband Name (As per Certificate)	
3.	Basic Educational Qualification (Specify whether it is in Regular / Correspondence / Open University)	
4.	Additional Educational qualification if any (Specify whether it is in Regular / Correspondence / Open University.	
5.	Please state whether you have passed SSLC(X STD) or Intermediate course in Hindi / Marathi language.	YES / NO
6.	Typing / Computer qualifications if any	
7.	Age and Sex (As per Transfer Certificate)	Age as on 31.01.2015 Date of Birth M/F
8.	Marital Status	Married/Unmarried/Widow/Destitute Widow
9.	Religion	
10.	Caste & Sub-caste (Proof to be attached)	
11.	Priority , if any (specify)	ICM/EX-SER/DW/PH/LA/BR-SR/etc.,
12.	Postal Address with PINCODE (to be Written in Capital Letters)	
13.	Mobile No./Land Line No.With STD Code	
14.	Encl:Self Attested Xerox Copy of Documents for Sl.No.3 to 11	

Signature of the Candidate